

VIDYALAYA CANTEEN

OFFICE OF THE PRINCIPAL

KENDRIYA VIDYALAYA KAILASHAHAR

**KAMRANGABARI, POLICE RESERVE ROAD
GOURNAGAR, UNAKOTI (TRIPURA)**

TEL – +91- 7628809387/WEBSITE: kvkailashahar.nic.in

Cost of Tender Form: Rupees 100/- (In Cash)

(Those who download the Tender Document form from website should enclosed a DD for Rs. 100/- towards cost of tender form)

केन्द्रीयविद्यालय कैलाशहर
काम्रंगाबारी पो:ओ:गौरनगर
जिला: ऊनकुटी,त्रिपुरा, 799282
फोन- 7628809387



KENDRIYA VIDYALAYA KAILASHAHAR
KAMRANGABARI, P.O- GOURNAGAR
Dist. Unakoti, Tripura, PIN - 799282
Phone: 7628809387

Under the Ministry of H.R.D.Govt. of India, Department of Education, New Delhi-16

web site - www.kvkailashahar.in

E-mail: kvkailashahar@gmail.com

KVS School Code: 1874

CBSE School Code No: 05606

Affiliation No: 2000005

केन्द्रीय विद्यालय कैलाशहर
काम्रंगाबारी, गौरनगर, उनकोटी, त्रिपुरा- 799279

फोन न.- 7628809387

दिनांक- 010/07/2018

निविदा आमंत्रण सूचना
लघु अवधि निविदा

इस कार्यालय के द्वारा विद्यालय में केन्टीन चलाने हेतु से निविदाएँ आमंत्रित की जाती हैं ।

विज्ञापन संख्या	F.No.3-4/ADVT/KV-KLS/2018-19/184
बयाना राशि	2000/ रूपयें मात्र
निविदा प्रपत्र शुल्क	100/ रूपयें मात्र
निविदा जमा देने की अंतिम तिथि एवं समय	25/07/2018 सायं5:00 – बजे
निविदा खोलने तथा परीक्षण तिथि एवं समय	26/07/2018 सुबह 11:00 – बजे

अन्य नियम एवं शर्तों को विस्तार से जानने तथा निविदा प्रपत्र संकलन हेतु विद्यालय बेबसाईट (www.kvkailashahar.com) का अवलोकन करे ।

प्राचार्य

(RAJESHWAR SINGH)
PRINCIPAL

Encl: Tender Document.

**TERMS & CONDITIONS OF CONTRACT – FOR RUNNING A CANTEEN IN KENDRIYA
VIDYALAYA, KAILASHAHAR, TRIPURA-799282.**

- 1) The agreement shall be valid initially for a period of 1 Year from the date of agreement and thereafter it may be extended for a further period as may be necessary on mutual agreement.
- 2) The contractor should have/arrange a valid food/catering or any necessary license or permission required for running a school canteen.
- 3) The price list as attached herewith (Annexure –I) will be made an attachment to this agreement and will be valid for 1 Year. The contractor will supply only such items specifically approved by the PRINCIPAL, KV KAILASHAHAR, TRIPURA and as directed by the CBSE for the school canteen.
- 4) The contractor will be responsible for providing all food items mentioned in Annexure-I.
- 5) The building for canteen will be provided on rent by the school. The contractor will be responsible for proper handling and safe custody. Repair and maintenance of the equipments will be carried out by the contractor and he will not claim any reimbursement of expenses on this account.
- 6) In case of any food poisoning/contamination the contractor will be held fully responsible and he will bear all the expenses caused due to food poisoning/Contamination.
- 7) The Contractor will employ adequate number of staff in order to maintain efficiency.
- 8) All persons engaged by the contractor shall be the contractor's own employees and they will claim no privileges from PRINCIPAL, KV KAILASHAHAR, TRIPURA. The contractor will be directly responsible for the administration of his employees as regards general discipline and courteous behaviour.
- 9) The contractor will get all his workers medically examined from approved Registered Medical Practitioner recognized by Indian Medical Council, to be free from communicable diseases in addition to general fitness. 10) The Contractor will be responsible for cleanliness of crockery, cooking utensils, furniture, fixtures and fittings, etc. in the kitchen as well as the canteen hall. The organization will not provide any cleaning materials/dusters, etc. for the same.
- 11) Very high standards of hygiene and cleanliness shall be observed in the running of the kitchen, the canteen hall and connected services by the contractor and workers engaged by contractor including those responsible for collection of used utensils and periodic disposal of waste and refuse.
- 12) The Canteen shall be opened for catering during School hours on all working days.
- 13) The contractor will not take out of the K.V. Premises any articles or stores without a Gate-Pass to be issued by the Canteen in-charge. In the event of failure, to supply the approved items without notice by the contractor, the same will be arranged by the Organization at the Contractor's risk and cost.
- 14) The Contractor shall at his own cost, effect, as required as per the Act, necessary insurance in respect of the staff and other personnel or persons to be employed or engaged by the Contractor in connection with the rendering of the aforesaid services to Kendriya Vidyalaya Kailashahar and shall comply with the provisions of (Regulation and Abolition) Act, Employees Provident Fund and Family Pension Fund Act 1952, the other rules regulations and / or statutes that may be applicable to them now or that may be introduced.

15. The contractor will have to furnish the statement showing the names and was of all the employees engaged for KV KAILASHAHAR, TRIPURA Canteen. Any addition/deletion must be communicated to KV KAILASHAHAR, TRIPURA.

16 .The police verification documents of the persons deployed should be deposited by the contractor within 15 days of deployment to the office of Kendriya Vidyalaya Kailashahar, otherwise the person will not be allowed to work in the Vidyalaya and the contractor will replace him immediately with the person whose verification is completed.

17 .KV KAILASHAHAR, TRIPURA. Shall have the right to search the Contractor's employees at any time while going out of the office premises and there shall be no grievances expressed/felt on this account either by contractor or his employees. The Contractor will issue ID Cards to the contractor's workers in the format approved by KV KAILASHAHAR, TRIPURA.

18. KV KAILASHAHAR, TRIPURA nominees reserve the right to take samples of the edibles/raw material from the canteen for the purpose of inspection and testing with a view to maintain the quality. Such samples will however be drawn by authorized person/persons in the manner and as per procedure laid down in PF Act.

19. A canteen Management Committee will be nominated by KV KAILASHAHAR, TRIPURA to inspect and oversee functioning of Canteen with a view to ensure hygiene and sufficient service in the canteen. In case there are repeated failures or lacuna noticed by the committee due to failure of contractor, the Secretary and / or Chairman of the Canteen Committee can impose a fine up to Rs. 5000/-at one time to be recoverable from bills due to the contractor.

20. Contractor will ensure that hazardous or inflammable or any intoxicating material is not stored in the canteen premises.

21. The Contractor will deposit with KV KAILASHAHAR, TRIPURA a sum of Rs. 5000/-(Rupees FIVE thousand only) as bid security. The bid security will be refunded to the contractor on completion of contract. The security deposit will bear no interest.

22 a) The contractor shall not sublet or assign the license or use the space provided for running the canteen for purposes other than running canteen and shall not allow anybody or reside in the licensed premises and shall not use the same or part of it for stocking or keeping articles other than those needed for use in the canteen nor shall be made or permit to be made any structural additions and alterations to the same without written sanction of the Management.

b) The contractor shall be responsible for all damages or losses to KV KAILASHAHAR, TRIPURA's property by the contractor himself or his staff and shall be liable to make good any such loss or damage excepting those due to reasonable use or wear and tear or such as caused by an act of God.

C) KV KAILASHAHAR, TRIPURA will not be in any way responsible for any loss or damages accruing to any goods, stores or articles that may be kept by the contractor in the canteen premises including kitchen and other rooms.

23. For termination of this agreement two months' notice will be required from either side in writing. The contractor shall vacate the licensed premises peacefully after the expiry of the licensed period and/or earlier if desired by KV KAILASHAHAR, TRIPURA and shall hand over the same to the authorized officer along with all furniture, fittings and other articles as may have been provide, from time to time and the decision of **Principal, KV KAILASHAHAR, TRIPURA** shall be final and binding upon the contractor. The Contractor shall be free to remove without any damage to the KV KAILASHAHAR, TRIPURA property like furniture, fittings, crockery, cutlery, utensils and other articles that might have been brought by the Contractor.

24 In case of any dispute the decision of Principal, KV KAILASHAHAR, TRIPURA will be final and binding on the Contractor.

25 The Contractor has a bare permission only to run a canteen in the KV KAILASHAHAR, TRIPURA premises during the contract period and nothing contained in this document shall be construed as demise in law of the said KV KAILASHAHAR, TRIPURA premises or any part thereof and shall not give any legal title or interest to the Contractor.

26 The Canteen Contractor will bring all crockery/utensils for the purpose of making serving including Gas Burners.

27 Working experience in catering or running of canteen in various offices at least of 3 years or more.

28 List of Offices or Organization where the canteen had been run or presently running.

29 Contractor should provide firms PAN Number issued by Income Tax Department along with his quote. No payment will be released without submission of PAN Number. All taxes will be recovered from his payment as per tax provision in vogue.

Terms and conditions mentioned above are accepted to me.

(Signature of Contractor)

KV KAILASHAHAR,TRIPURA
Tender form to be submitted by the Tenderer.

1. Name of the Tenderer _____

2. Address _____

3. Registration/Licence No. _____
(Attested Photostate copy of license issued by the local authority should be attached or copy of the letter pad or bill book may be attached)

4. Sales Tax No.(Attested Photocopy of Sales Tax Certificate should be attached)/PAN/VAT/(WHICH EVER IS APPLICABLE)

5. Year of Establishment _____

6. Contracts executed till date
(Nature thereof): Govt. Semi Govt./Private
Please give details of contracts executed in a separate sheet, along with documentary proof if any thereof)
 - i)
 - ii)
 - iii)
 - iv)

7. Present assignment in hand: Govt./Semi./Private
 - i)
 - ii)
 - iii)
 - iv)

8. Amount of rent to be paid to the school every Month Rs. _____

9. All the items and conditions, as mentioned in the Tender Form are acceptable to Me /us.

Date: _____ Signature of the Tenderer

With Stamp

KV KAILASHAHAR, TRIPURA

ANNEXIRE-I

LIST OF BEVERAGES/SNACKS TO BE SOLD IN THE CANTEEN

S.NO.	ITEMS	QTY WITH WEIGHT	RATE TO BE QUOTED BY THE TENDERER
1	Hot Coffee	One cup (125ml)	
2	Hot tea	One cup (125ml)	
3	Hot milk	One cup (125ml)	
4	Bread & Butter, Seasonal Fruits, Butter Milk/ omellet and boiled egg.	2 PCs (2 Slices Big + Butter there on	
5	Vegetable Sandwich	Set of two piece	
6	Puri/Chapatti, Fruit Salad	2 Pcs with Chholley /Vegetable	
7	Full lunch	1. 4 Puri/Chappati, rice, vegetable, dal, sweet and salad 2. With chicken/ fish/ paneer	
8	SAMOSA	1 samosa	
9	Working lunch for official meeting etc	Puri/Chapatti, rice, vegetables, dal, chicken or fish Sweet and salad.	
10	Monthly food arrangement for needy staff.	, Breakfast, Lunch, Dinner	1. For adult : 2. for student:

NOTE:- ONLY ASHIRWAD OR PATANJALI FLOUR IS TO BE USED IN THE CANTEEN. Only Quality snacks are to be used in the canteen.

Date:_____ Signature of the Tenderer

With Stamp

